

PRESENTATION REQUEST FORM
Student Accessibility Services (SAS) – Boca Campus Florida
Atlantic University

Please submit at least two weeks before the requested presentation date

Name of person making request

Telephone #

E-mail

Organization/Department

Location

Date of Presentation

Time

Expected Duration

Expected to Attend

Description of Attendees (If this is a course, please provide course number and title)

Information you would like the presentation to include:

Return form to:

Michelle Shaw, Director
mshaw@health.fau.edu
Student Accessibility Services - FAU
777 Glades Road – SU 133
Boca Raton, FL 33431
Phone: (561) 297-3880 Fax: (561) 297-2184

SAS USE ONLY

SAS Director's Approval	Date
Presenter Assigned	